

## **YOUTH COMMISSION MINUTES**

### **January 18, 2007**

**ATTENDING:** Members: Joan Clementi, Rebecca Haberman, Carol Pettine, Denise Keller and Pam Kane. Staff: June David-Fors and Lisa Storey

Motion to open the meeting made by Denise Keller, 2<sup>nd</sup> by Carol Pettine

### **APPROVAL OF MINUTES**

Motion to approve the minutes made by Pam Kane, 2<sup>nd</sup> by Carol Pettine

### **NEXT MEETING**

Next Meeting scheduled for Thursday, February 15, 2007 at 7:00 PM

### **DIRECTOR'S REPORT**

#### **a. Budget Update**

Discussion of budget for Fiscal Year 2008:

- ⊗ Administrative Assistant position changed to Grade A Office Assistant – one grade below Administrative Assistant
- ⊗ Discussed how INC could contribute to FYS. Clerical Support funding?
  - What would happen to Office Assistant salary should INC cover that cost? June would like funds to go toward clinical consultation. How can the Commission support June in order to have this happen?
- ⊗ Discussion of bringing Office Assistant position back to Administrative Assistant
- ⊗ \$5,200 needed to bring Lisa's position back to where she is now
- ⊗ Commission advised June to go back to Barry and John and ask for \$12,000 more in order to provide quality service, outreach in town and spend appropriate time to find ways to bring in additional funds.
- ⊗ June will talk to INC and then get back to Barry and John.

#### **b. Program and Services Update**

- ⊗ Two clients terminated recently
- ⊗ Lisa has 11 cases – 4 new since last time. She sees many kids in schools.
- ⊗ June has 10 cases – 1 new one coming in
- ⊗ Twenty-six total cases to date compared to FYS seeing 100 people per year over the past few years.
- ⊗ 3/31/07 – Lisa's hours reduced to 19 per from 27 (per agreement for transition)
- ⊗ Other Services provided by FYS include: Consultation, emergency services, calls referring people out, i.e., childcare resources.

- ⊗ Groups FYS is involved with include: INC, Benevolent Fund, Emergency Planning Committee, Trauma Response Network Team with Southborough YFS, District Nurses, Masonic Angels, Junior Women's Club, Smiling Faces Program, School Health Advisory Committee.
- ⊗ Discussion of how much time is spent in town coordination and tracking referrals.

### **FUND RAISING IDEAS**

- ⊗ Commission is not in favor of charging fees
- ⊗ Letter to business in town – personalize with signatures of people in community.
- ⊗ Marketing promotion – FYS is back up and running.
- ⊗ Rock to skate type nights.
- ⊗ Visiting banks to introduce ourselves.

Denise will get a list of businesses from the Chamber of Commerce.  
June will make a draft of letter – raise awareness in order to raise funds.

### **OTHER**

Youth Liaisons – decided to wait until September 2007 to look to recruit Youth Liaisons.

Home Safety Network – group is expanding into neighboring towns. Pam discussed the purpose and mission of the group.

Motion to adjourn at 9:02 pm made by Denise Keller, 2<sup>nd</sup> by Pam Kane